

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Regular Meeting of March 6, 2025
4105 W. Gonzalez Road, Oxnard, California

Vice-Chair Villaseñor, called the meeting to order at 8:31 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Leslie Cornejo, City of Santa Paula
Doug Halter, City of Ventura
Kevin Kildee, City of Camarillo
Martha McQueen-Legohn, City of Port Hueneme
Andrew Nelson, Special Districts
Bert Perello, City of Oxnard
Christina Villaseñor, City of Fillmore

Absent: David Newman, City of Thousand Oaks, Andrew Whitman, City of Ojai

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel, Richard Jones, Director of Operations, Tina Rivera, Director of Finance, and Mayra Rodriguez Clerk of the Board.

2. Pledge of Allegiance: The pledge was led by Director Perello.

3. Agenda Review:

No changes.

It was moved by Director Kildee, seconded by Director McQueen-Legohn, to Approve to the Agenda Review as presented. ROLL CALL VOTE: Motion carried 7-0 (FOR: Cornejo, Halter, Kildee, McQueen-Legohn, Nelson, Perello, and Villaseñor).

4. Public Comment:

None.

PRESENTATION (Item 5 only)

5. Receive and File PFM Asset Management, LLC - 4TH Quarter Review of VRSD Investment Portfolio

Robert Montoya, from PFM Asset Management presented to the Board.

It was moved by Director Perello, seconded by Director Cornejo, to Approve to Receive and File PFM Asset Management, LLC-4th Quarter Review of VRSD Investment portfolio. ROLL CALL VOTE: Motion carried 7-0 (FOR: Cornejo, Halter, Kildee, McQueen-Legohn, Nelson, Perello, and Villaseñor).

CONSENT AGENDA (Item 6 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

6. Approval of Minutes: February 20, 2025 Regular Meeting

It was moved by Director Kildee, seconded by Director McQueen-Legohn, to Approve to the Consent Agenda as presented. ROLL CALL VOTE: Motion carried 7-0 (FOR: Cornejo, Halter, Kildee, McQueen-Legohn, Nelson, Perello, and Villaseñor).

REGULAR AGENDA (Items 7 through 9)

7. Consider And Approve Offering A \$50,000 Incentive Payment To Enhance The Recruitment Of A Water/Wastewater Treatment Operator IV, Which Is Critical To District Operations In The Water/Wastewater Division Of The Operations Department

Chris Theisen, General Manager presented the staff report to the Board.

It was moved by Director Halter, seconded by Director to McQueen-Legohn to Approve offering and providing a one-time incentive payment of \$50,000 for the impending recruitment of the vacant Water/Wastewater Treatment Operator IV position in the following manner: \$10,000 to be paid in the first paycheck (but subject to claw-back until passing probation at six months of employment), \$20,000 to be paid upon completing one year of satisfactory employment, and \$20,000 to be paid upon completion of two years of satisfactory employment. ROLL CALL VOTE: Motion carried 6-1-0 (FOR: Cornejo, Halter, Kildee, McQueen-Legohn, Perello, and Villaseñor. AGAINST: Nelson).

8. Approve, And Authorize The Board Chairperson To Sign, Proposed Third Amendment To VRSD Contract No. 19-022 With Unifirst Corporation For Uniform And Related Product Supply Services

Richard Jones, Director of Operations provided the report.

It was moved by Director Nelson, seconded by Director Perello, to Approve, and authorize the Board Chairperson to sign, amendment No. 3 to VRSD Contract No. 19-022 with Unifirst Corporation for uniform and related product supply services at

the District's field operating locations. ROLL CALL VOTE: Motion carried 7-0 (FOR: Cornejo, Halter, Kildee, McQueen-Legohn, Nelson, Perello, and Villaseñor).

9. Approve, And Authorize The Board Chairperson To Sign, Proposed First Amendment To VRSD Contract No. 24-017 With Vestis Uniform And Supply For Uniforms And Related Product Supply Services

Richard Jones, Director of Operations provided the report.

It was moved by Director Nelson, seconded by Director Cornejo to Approve, and Authorize the Board Chairperson to sign, Amendment No. 1 to VRSD Contract No. 24-017 with Vestis Uniform and Supply for uniforms and related product supply services at the District's field operating locations. ROLL CALL VOTE: Motion carried 7-0 (FOR: Cornejo, Halter, Kildee, McQueen-Legohn, Nelson, Perello, and Villaseñor).

INFORMATION ITEMS (Items 10 through 12)

It is recommended that the Board receive and file the following:

10. Disbursement Report: None
11. Investment Report: None
12. Future Meetings, Seminars and Conferences
 - March 20, 2025, 8:30 a.m. – Regular Board Meeting, District Office
 - April 1, 2025, 8:30 a.m.- P& F Committee Meeting, District Office
 - April 3, 2025, 8:30 a.m. – Regular Board Meeting, District Office
 - April 17, 2025, 8:30 a.m. – Regular Board Meeting, District Office

It was moved by Director Perello, seconded by Director Kildee, to receive and file Information Items. ROLL CALL VOTE: Motion carried 7-0 (FOR: Cornejo, Halter, Kildee, McQueen-Legohn, Nelson, Perello, and Villaseñor).

ORAL REPORTS (Items 13 through 16)

It is recommended that the Board receive and file the following:

13. Regulatory Compliance Report: None
14. Committee Reports: None
15. Board Member Comments and Future Agenda Items

Vice-Chair Villaseñor noted Fred Wilson, from Ralph Andersen & Associates had contacted her regarding the first steps of the Recruitment of the General Manager.

Director Kildee noted he attended the CASA conference in Washington DC.

Director Halter noted he will be attending the National League of Cities.

Director Perello commented there was a story on the Los Angeles Times regarding a Los Angeles County Landfill taking Eaton Canyon and Palisades fire debris.

16. General Manager Comments

Chris Theisen, General Manager, updated the Board letting them know Fred Wilson, from Ralph Andersen & Associates has started the process by contacting the Board and obtaining information from him to get started on the General Manger Recruitment Brochure.

It was *moved by Director Kildee, seconded by Director Halter*, to receive and file Oral Reports. ROLL CALL VOTE: Motion carried 7-0 (FOR: Cornejo, Halter, Kildee, McQueen-Legohn, Nelson, Perello, and Villaseñor).

ADJOURNMENT: Adjourn to Regular Meeting to be held March 20, 2025, 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

Approved:

Mayra Rodriguez
Clerk of the Board

David Newman, Chairperson
Ventura Regional Sanitation District