



Board of Directors

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Robert N. Kwong
General Counsel

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Clerk of the Board

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** on **Thursday, March 6, 2025 at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 4105 W. Gonzalez Road, Oxnard, California. The business to be transacted is as follows:

A G E N D A

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4638 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrsd.com.

1. Call Meeting to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)
Opportunity for members of the public to briefly address the Board on items NOT on the agenda. In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

PRESENTATION (Item 5 only)

5. Receive and File PFM Asset Management, LLC – 4th Quarter Review of VRSD Investment Portfolio

CONSENT AGENDA (Item 6 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

6. Approval of Minutes: February 20,2025 Regular Meeting

REGULAR AGENDA (Items 7 through 9)

7. Consider And Approve Offering A \$50,000 Incentive Payment To Enhance The Recruitment Of A Water/Wastewater Treatment Operator IV, Which Is Critical To District Operations In The Water/Wastewater Division Of The Operations Department

Approve offering and providing a one-time incentive payment of \$50,000 for the impending recruitment of the vacant Water/Wastewater Treatment Operator IV position in the following manner:

\$10,000 to be paid in the first paycheck (but subject to claw-back until passing probation at six months of employment)

\$20,000 to be paid upon completing one year of satisfactory employment

\$20,000 to be paid upon completion of two years of satisfactory employment

8. Approve, And Authorize The Board Chairperson To Sign, Proposed Third Amendment To VRSD Contract No. 19-022 With Unifirst Corporation For Uniform And Related Product Supply Services

Approve, and authorize the Board Chairperson to sign, amendment No. 3 to VRSD Contract No. 19-022 with Unifirst Corporation for uniform and related product supply services at the District's field operating locations.

9. Approve, And Authorize The Board Chairperson To Sign, Proposed First Amendment To VRSD Contract No. 24-017 With Vestis Uniform And Supply For Uniforms And Related Product Supply Services

Approve, and Authorize the Board Chairperson to sign, Amendment No. 1 to VRSD Contract No. 24-017 with Vestis Uniform and Supply for uniforms and related product supply services at the District's field operating locations.

INFORMATION ITEMS (Items 10 through 12)

It is recommended that the Board receive and file

10. Disbursement Report: None
11. Investment Report: None
12. Future Meetings, Seminars and Conferences

- March 20, 2025, 8:30 a.m. – Regular Board Meeting, District Office
- April 1, 2025, 8:30 a.m.- P& F Committee Meeting, District Office
- April 3, 2025, 8:30 a.m. – Regular Board Meeting, District Office
- April 17, 2025, 8:30 a.m. – Regular Board Meeting, District Office

ORAL REPORTS (Items 13 through 16)

It is recommended that the Board receive and file the following:

13. Regulatory Compliance Report: None
14. Committee Reports:
15. Board Member Comments and Future Agenda Items
Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.
16. General Manager Comments
Brief announcements and report on General Manager and VRSD workforce activities.

ADJOURNMENT: Adjourn to Regular Meeting to be held March 20, 2025, 8:30 a.m. at the Ventura Regional Sanitation District office.