



February 6, 2025

Board of Directors
Ventura Regional Sanitation District
Ventura, California

2025 VRSD BOARD COMMITTEES PER VRSD BYLAWS ART. XI, SEC.1

RECOMMENDATION

Receive and file staff's report on the 2025 VRSD Committees.

FISCAL IMPACT

None.

BACKGROUND/ANALYSIS

Article XI, Section 1, of the District Bylaws, amended by the Board October 3, 2019, provides for the establishment of Committees. The Chairperson of the Board of Directors may appoint such standing or temporary (ad hoc) committees as he/she deems appropriate and shall appoint, with the advice and consent of the Board, the members of committees from among the Directors of the Board.

Committee appointments take place at the beginning of each calendar year. A Committee Preference Questionnaire is attached. It is recommended that Directors indicate their committee preference so that the newly elected Chairperson may consider and develop committee recommendations for approval at the February 20, 2025 Board meeting.

This letter and the associated attachment have been reviewed by Legal Counsel as to form.

If you have any questions or need additional information, please contact me by phone at (805) 658-4638 or via email at Clerk@vrzd.com

MAYRA RODRIGUEZ, CLERK OF THE BOARD

APPROVED FOR AGENDA:

Chris Theisen, General Manager

Attachments: 1. Committee Preference Memorandum

VENTURA REGIONAL SANITATION DISTRICT

MEMORANDUM

February 6, 2025

TO: VRSD BOARD OF DIRECTORS

FROM: MAYRA RODRIGUEZ, CLERK OF THE BOARD

SUBJECT: 2025 COMMITTEE PREFERENCE

Please indicate your first, second, and third preferences for the committee or committees you would like to serve on in 2025, and return this form to me by February 11, 2025. Your form will be submitted to the Chairperson for consideration of committee assignments for Board approval at the February 20, 2025 Board meeting.

If you have any questions please call me at (805) 658-4638. You may return this form by email at clerk@vrsd.com.

EXECUTIVE COMMITTEE (Chairperson, Vice-Chairperson, plus previous year's Chairperson) – A general advisory committee to the Board that serves as a “sounding board” for the General Manager on a wide range of issues. ***The Chairperson, Vice-Chairperson, and previous year's Chairperson automatically serve on this Committee.*** This Committee meets as needed.

FACILITIES COMMITTEE (Three Directors plus Chairperson) – An advisory committee that makes recommendations to the Board regarding District programs and facilities. This Committee meets as needed.

PERSONNEL & FINANCE COMMITTEE (Three Directors plus Chairperson) – An advisory committee that makes recommendations to the Board regarding personnel matters, budget, and user fees. This Committee meets the first Tuesday of the month at 8:30 a.m. at VRSD.

VENTURA COUNTY REGIONAL ENERGY ALLIANCE (One Representative & One Alternate) – A Joint Powers Authority composed of public agencies working in collaboration to approach the availability, reliability, conservation, and innovate of use of energy in the Ventura County region. VCREA meets the third Thursday of the month.

DIRECTOR'S NAME: _____

COMMITTEE PREFERENCE(S):

1. _____

2. _____

3. _____