

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Regular Meeting of December 19, 2024
4105 W. Gonzalez Road, Oxnard, California

Chair Newman, called the meeting to order at 8:35 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Martha McQueen-Legohn, City of Port Hueneme
David Newman, City of Thousand Oaks
Doug Halter, City of Ventura
Christina Villaseñor, City of Fillmore
Kevin Kildee, City of Camarillo
Carlos Juarez, City of Santa Paula
Andrew Nelson, Special Districts

Absent: Andrew Whitman, City of Ojai, Bert Perello, City of Oxnard

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel, Richard Jones, Director of Operations, Tina Rivera, Director of Finance, and Mayra Rodriguez Clerk of the Board.

2. Pledge of Allegiance: The pledge was led by Director Halter.

3. Agenda Review:

Chris Theisen, General Manager, removed Item 5, Approval of Minutes, from the agenda to make some corrections to the December 5, 2024 minutes; and noted they would return for approval at a future meeting.

VOICE VOTE: Motion carried 7-0 (FOR: McQueen-Legohn, Newman, Halter, Villaseñor, Kildee, Nelson and Juarez.)

4. Public Comment:

None.

CONSENT AGENDA (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: December 5, 2024 Regular Meeting.

REGULAR AGENDA (Items 6 and 7)

6. Consider and Approve Proposed Change Order No. 009 To VRSD Contract No. 24-001 With Sukut Construction, LLC for Construction Services Related to Phase 4c Liner Expansion of the Toland Road Landfill

Richard Jones, Director of Operations, noted to the Board he made a mistake on page 12, of the Contract Change Order, the total new contract price including the Change Order should be \$11,263,271 an increase of \$8,000 dollars. He then provided the report and answered questions.

It was moved by Director Halter, seconded by Director Kildee, Approve, and Direct VRSD staff to sign and issue, Change Order 009 to VRSD Contract No. 24-001 with Sukut Construction, LLC in the aggregate amount of \$115,150; and Approve a modified total contract price not to exceed \$11,263,271 for the Landfill Phase 4C liner Expansion Project at the Toland Road Landfill with Sukut Construction, LLC under VRSD Contract No. 24-001. ROLL CALL VOTE: Motion carried 7-0 (FOR: McQueen-Legohn, Newman, Halter, Villaseñor, Kildee, Nelson and Juarez.)

7. Approve, and Authorize the Board Chairperson to Sign, Proposed Second Amendment to VRSD Contract No. 19-022 with Unifirst Corporation for Uniform and Related Product Supply Services

Richard Jones, Director of Operations, provided the Board with a presentation and answered questions.

It was moved by Director Kildee, seconded by Director Villaseñor, to Approve, and authorize the Board Chairperson to sign, amendment No. 2 to VRSD Contract No. 19-022 with Unifirst Corporation for uniform and related product supply services at the District's field operating locations. ROLL CALL VOTE: Motion carried 7-0 (FOR: McQueen-Legohn, Newman, Halter, Villaseñor, Kildee, Nelson and Juarez.)

INFORMATION ITEMS (Items 8 through 10)

It is recommended that the Board receive and file the following:

8. Disbursement Report: November 2024
9. Investment Report: November 2024
10. Future Meetings, Seminars and Conferences
 - Jan 7, 2025, 8:30 a.m. – P&F Committee Meeting, District Office
 - Jan 16, 2025, 8:30 a.m. – Regular Board Meeting, District Office
 - Jan 29-31, CASA Winter Conference, Palm Springs, CA
 - Jan 22-24 League of California Cities New Mayors & Council Members Academy, Sacramento, CA
 - Jan 29-31 League of California Cities New Mayors & Council Members Academy, Garden Grove, CA
 - Feb 4, 2025, 8:30 a.m. – P&F Committee Meeting, District Office
 - Feb 6, 2025, 8:30 a.m. – Regular Board Meeting, District Office
 - Feb 20, 2025, 8:30 a.m. – Regular Board Meeting, District Office

Director Kildee, asked if the District was scheduled to have the January 7, 2025 Personnel and Finance Committee Meeting and the Regular January 16, 2025.

Chris Theisen, General Manager noted the District would be holding the January 16, 2024 and would likely cancel the January 7, 2025 Personnel and Finance Committee Meeting.

It was *moved by Director Halter, seconded by Director Villaseñor*, to receive and file Information Items. ROLL CALL VOTE: Motion carried 7-0 (FOR: McQueen-Legohn, Newman, Halter, Villaseñor, Kildee, Nelson and Juarez.)

ORAL REPORTS (Items 11 through 14)

It is recommended that the Board receive and file the following:

11. Regulatory Compliance Report: None
12. Committee Reports: None
13. Board Member Comments and Future Agenda Items

Director Juarez congratulated both Director Halter on his new role as Deputy Mayor of Ventura and Director Villaseñor as Mayor of Fillmore.

Director Villaseñor, congratulated Director Juarez on his new Vice Mayor role of Santa Paula.

Director Juarez, announced Leslie Cornejo will be the new primary VRSD

appointed Board Member and that Gabby Ornelas would be her alternate for the City of Santa Paula.

Director McQueen-Legohn, mentioned she was also elected as Mayor of Port Hueneme and is hoping to continue on the VRSD Board.

Chair Newman noted he is expected to be serving next year on the VRSD Board for the City of Thousand Oaks.

14. General Manager Comments

Chris Theisen, General Manager, announced he is expecting proposals for the Classification and Compensation studies and the Executive Recruiter for the General Manager recruitment in January.

VOICE VOTE: Motion carried 7-0 (FOR: Halter, Kildee, McQueen-Legohn, Villaseñor and Newman.)

CLOSED SESSION (Item 15 only)

At 9:03am., Legal Counsel Robert Kwong announced that it was the intention of the Ventura Regional Sanitation District Board of Directors to meet in closed session to consider the following items:

15. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LIGITATION

Gov. Code Section 54956.9(a)

OPV Coalition, et al. v. Fox Canyon Groundwater Management Agency, et al.,

Superior Court of California, County of Santa Barbara, Case No. VENCI00555357

The Board convened to closed session at 9:03 am and adjourned out of Closed Session at 9:40 am. There was no closed session report since there was no reportable action taken on the closed session matter.

ADJOURNMENT: Adjourn to Regular Meeting to be held January 16, 2025, 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

Approved:

Mayra Rodriguez
Clerk of the Board

David Newman, Chairperson
Ventura Regional Sanitation District