



November 21, 2024

Board of Directors
Ventura Regional Sanitation District
Ventura, California

RATIFICATION OF PAYMENT OF \$12,707.50 TO NOSSAMAN LLP FOR LEGAL SERVICES RENDERED BY GENERAL COUNSEL ROBERT KWONG PRIOR TO THE MAY 16, 2024 APPROVAL OF THE MAY 9, 2024 ENGAGEMENT LETTER

RECOMMENDATION

Ratify payment to Nossaman LLP in the amount of \$12,707.50 for legal services rendered to VRSD prior to the Board of Directors' approval of the May 9, 2024, Engagement Letter between VRSD and Nossaman LLP on May 16, 2024.

FISCAL IMPACT

Ratification of the \$12,707.50 payment to Nossaman LLP will result in the approved FY 2023-24 Budget for legal services to be exceeded by approximately \$880, which can be absorbed by savings in other FY 2023-24 Budget line items.

BACKGROUND/ANALYSIS

Your Board agreed to change law firms for general counsel and environmental legal services when Robert Kwong switched law firms from Arnold LaRoche Mathews VanConas & Zirbel LLP to Nossaman LLP on April 15, 2024. Shortly thereafter, an engagement letter between VRSD and Nossaman LLP was approved by the VRSD Board on May 16, 2024.

Mr. Kwong performed legal services for VRSD following his move to Nossaman LLP but prior to May 16, 2024 in the amount of \$12,707.50. These legal services rendered were legitimate and necessary. Staff has already authorized payment for these services in anticipation of the VRSD Board's ratification of the payments.

This letter and the associated form have been reviewed by Legal Counsel as to form.

If you should have any questions or need additional information, please contact me by phone at (805) 658-4600 or via email at ChrisTheisen@vrzd.com.

CHRIS THEISEN, GENERAL MANAGER

APPROVED FOR AGENDA:



Chris Theisen, General Manager

Attachments: None