



Board of Directors

David Newman  
Chairperson  
*City of Thousand Oaks*

Christina Villaseñor  
Vice-Chairperson  
*Fillmore*

Bert Perello  
Oxnard

*Special Districts*

Carlos Juarez  
*Santa Paula*

Andrew Whitman  
*Ojai*

Doug Halter  
*Ventura*

Kevin Kildee  
*Camarillo*

Martha McQueen-  
Legohn  
*Port Hueneme*

Staff

Chris Theisen  
*General Manager*

Robert N. Kwong  
*General Counsel*

Mayra Rodriguez  
*Clerk of the Board*

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

**NOTICE OF MEETING**

**NOTICE IS HEREBY GIVEN** that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** on **Thursday, December 5, 2024 at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 4105 W. Gonzalez Road, Oxnard, California. The business to be transacted is as follows:

**A G E N D A**

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4638 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at [www.vrsd.com](http://www.vrsd.com).

1. Call Meeting to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)  
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)  
Opportunity for members of the public to briefly address the Board on items NOT on the agenda. In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

**PRESENTATION** (Item 5 only)

5. Certificate of Appreciation Presented to Robert Nast Ending Term on the VRSD Board.

**CONSENT AGENDA** (Item 6 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

6. Approval of Minutes: November 21, 2024 Regular Meeting,

**REGULAR AGENDA** (Items 7 and 8)

7. Proposed 2025 Ventura Regional Sanitation District Board of Directors Board Meeting Calendar  
Discuss, adopt and direct staff on the proposed 2025 Board meeting calendar.
8. Receive and File VRSD FY 2023-2024 Annual Comprehensive Financial Report  
Receive and File the Fiscal Year 2023-24 Annual Comprehensive Financial Report prepared for VRSD.

**INFORMATION ITEMS** (Items 9 through 11)

It is recommended that the Board receive and file

9. Disbursement Report: None
10. Investment Report: None
11. Future Meetings, Seminars and Conferences
  - ♦ Dec 19, 2023, 8:30 a.m. – Regular Board Meeting, District Office
  - ♦ Jan 7, 2025, 8:30 a.m. – P&F Committee Meeting, District Office
  - ♦ Jan 2, 2025, 8:30 a.m. – Regular Board Meeting, District Office
  - ♦ Jan 16, 2025, 8:30 a.m. – Regular Board Meeting, District Office

**ORAL REPORTS** (Items 12 through 15)

It is recommended that the Board receive and file the following:

12. Regulatory Compliance Report: None
13. Committee Reports: None
14. Board Member Comments and Future Agenda Items  
Opportunity for Board members to briefly comment on matters they deem appropriate to the

business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.

15. General Manager Comments

Brief announcements and report on General Manager and VRSD workforce activities.

**CLOSED SESSION** (Item 16 only)

It is the intention of the Ventura Regional Sanitation District Board of Directors to meet in closed session to consider the following items:

16. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL –ANTICIPATED LIGITATION

Significant exposure to litigation pursuant to Gov. Code Section 54956.9(d)(2)One Case

**ADJOURNMENT:** Adjourn to Regular Meeting to be held December 19, 2024, 8:30 a.m. at the Ventura Regional Sanitation District office.