



Board of Directors

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Staff

Chris Theisen  
*General Manager*

Robert N. Kwong  
*General Counsel*

Mayra Rodriguez  
*Clerk of the Board*

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

**NOTICE OF MEETING**

**NOTICE IS HEREBY GIVEN** that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** on **Thursday, November 21, 2024 at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 4105 W. Gonzalez Road, Oxnard, California. The business to be transacted is as follows:

**AGENDA**

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4638 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at [www.vrsd.com](http://www.vrsd.com).

1. Call Meeting to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)  
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)  
Opportunity for members of the public to briefly address the Board on items NOT on the agenda. In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

**PRESENTATION** (Item 5 only)

5. Receive and File PFM Asset Management, LLC – 3<sup>rd</sup> Quarter Review of VRSD Investment Portfolio

**CONSENT AGENDA** (Item 6 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

6. Approval of Minutes: October 3, 2024 Regular Meeting, October 24, 2024 Special Meeting.

**REGULAR AGENDA** (Items 7 and 8)

7. VRSD Holiday Facility Closures for Calendar Year 2025  
Receive and file the list of VRSD facility closures for calendar year 2025.
8. Ratification Of Payment Of \$12,707.50 To Nossaman LLP For Legal Services Rendered By General Counsel Robert Kwong Prior To The May 16, 2024 Approval Of The May 9, 2024 Engagement Letter

Ratify payment to Nossaman LLP in the amount of \$12,707.50 for legal services rendered to VRSD prior to the Board of Directors' approval of the May 9, 2024, Engagement Letter between VRSD and Nossaman LLP on May 16, 2024.

**INFORMATION ITEMS** (Items 9 through 12)

It is recommended that the Board receive and file

9. Disbursement Report: September/October 2024
10. Investment Report: September/October 2024
11. Future Meetings, Seminars and Conferences
  - ♦ Dec 2, 2024, 10 a.m. – Special District Meeting, Ojai
  - ♦ Dec 3, 2024, 8:30 a.m. – P&F Committee Meeting, District Office
  - ♦ Dec 5, 2024, 8:30 a.m. – Regular Board Meeting, District Office
  - ♦ Dec 19, 2023, 8:30 a.m. – Regular Board Meeting, District Office
12. A. Obituary of former VRSD Board member Robert Nast.  
  
B. October 24, 2024, The Signal Santa Clarita Valley, "State of Emergency request over Chiquita denied".

**ORAL REPORTS** (Items 13 through 16)

It is recommended that the Board receive and file the following:

13. Regulatory Compliance Report

Report on The United States Environmental Protection Agency, California Air Resources Board and Ventura County Air Pollution Control District unannounced inspection of Toland Road Landfill on October 30, 2024 and subsequent enforcement action.

14. Committee Reports:

Update from the Executive Committee regarding General Manager recruitment

15. Board Member Comments and Future Agenda Items

Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.

16. General Manager Comments

Brief announcements and report on General Manager and VRSD workforce activities.

**CLOSED SESSION** (Item 17 only)

It is the intention of the Ventura Regional Sanitation District Board of Directors to meet in closed session to consider the following items:

17. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION ((Government Code §54956.9(a))

*OPV Coalition, et al. v. Fox Canyon Groundwater Management Agency, et al.*  
(Defendants); *Marathon Land, Inc.; United Water Conservation District, and City of Oxnard* (Intervenors), Superior Court of the State of California, County of Santa Barbara, Case No. VENCI00555357

**ADJOURNMENT:** Adjourn to Regular Meeting to be held December 5, 2024, 8:30 a.m. at the Ventura Regional Sanitation District office.

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