

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Special Meeting of April 12, 2024
4105 W. Gonzalez Road, Oxnard, California

Chairperson Newman called the meeting to order at 8:35am.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Doug Halter, City of Ventura
Carlos Juarez, City of Santa Paula
Bob Nast, Special Districts
Christina Villaseñor, City of Fillmore
Kevin Kildee, City of Camarillo
Martha McQueen-Legohn, City of Port Hueneme
David Newman, City of Thousand Oaks

Absent: David Whitman, City of Ojai, Bert Perello, City of Oxnard

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel, Richard Jones, Director of Operations, Tina Rivera, Director of Finance and Mayra Rodriguez, Clerk of the Board

2. Pledge of Allegiance: The pledge was led by Director Villaseñor.

3. Agenda Review:

None to report.

It was moved by Director Kildee, seconded by Vice-Chair Villaseñor, to approve the Agenda. ROLL CALL VOTE: Motion carried 7-0 (FOR: Halter, Juarez, Nast, Villaseñor, McQueen-Legohn, Kevin and Newman.)

4. Public Comment:

None.

CLOSED SESSION (Item 5 only)

At 8:38 a.m., Legal Counsel Robert Kwong announced that it was the intention of the Ventura Regional Sanitation District Board of Directors to meet in closed session to consider the following items:

5. CLOSED SESSION- PUBLIC EMPLOYEE APPOINTMENT ((Gov. Code Section 54957) Title: General Legal Counsel

The Board convened into Closed Session at 8:38 a.m. and reconvened in Open Session at 10:04 a.m., with no reportable action taken on any closed session matter.

REGULAR AGENDA (Item 6 only)

6. Proposed Direction of the Board of Directors following the above closed session item.

Following the preceding closed session item, Chairperson Newman noted that he would sign two documents. The first document was an authorization to release VRSD documents from A to Z Law to Nossaman LLP, which is Robert Kwong's new law firm starting on April 15th. The second document was a conflict-of-interest waiver as requested and required by Nossaman. A third document, an engagement letter/agreement for legal services by and between Nossaman and VRSD to be drafted by Nossaman would be addressed at a future Board meeting.

It was moved by Director Kildee, seconded by Vice-Chair Villaseñor to receive and file Oral Reports. ROLL CALL VOTE: Motion carried 7-0 (FOR: Halter, Juarez, Nast, Villaseñor, McQueen-Legohn, Kevin and Newman.)

INFORMATION ITEMS (Items 7 through 9)

It is recommended that the Board receive and file the following:

7. Disbursement Report: March 2024
8. Investment Report: March 2024
9. Future Meetings, Seminars and Conferences
 - May 2, 2024, 8:30 a.m. - Regular Board Meeting, District Office
 - May 7, 2024, 8:30 a.m.- P&F Committee Meeting, District Office
 - May 16, 2024, 8:30 a.m. – Regular Board Meeting, District Office

Chairperson Newman announced he will need to leave early for the Board meeting of May 16, 2024.

Vice-Chair Villaseñor announced that she will not be present for Board meeting May 16, 2024.

Chris Theisen, General Manager announced the Board Meeting for May 16, 2024 might be canceled due to there not being a quorum.

It was moved by Director Kildee, seconded by Vice-Chair Villaseñor to receive and file Oral Reports. ROLL CALL VOTE: Motion carried 7-0 (FOR: Halter, Juarez, Nast, Villaseñor, McQueen-Legohn, Kevin and Newman.)

ADJOURNMENT: Adjourn to Regular Meeting to be held May 2, 2024 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

Approved:

Mayra Rodriguez
Clerk of the Board

David Newman, Chairperson
Ventura Regional Sanitation District

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