



Board of Directors

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*General Manager*

Robert N. Kwong  
*General Counsel*

Mayra Rodriguez  
*Clerk of the Board*

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

**NOTICE OF MEETING**

**NOTICE IS HEREBY GIVEN** that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** on **Thursday, May 16, 2024 at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 4105 W. Gonzalez Road, Oxnard, California. The business to be transacted is as follows:

**A G E N D A**

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4638 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at [www.vrsd.com](http://www.vrsd.com).

1. Call Meeting to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)  
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)  
Opportunity for members of the public to briefly address the Board on items NOT on the agenda. In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

**PRESENTATION** (Item 5 only)

5. Receive and File PFM Asset Management, LLC – 1<sup>st</sup> Quarter Review of VRSD Investment Portfolio

**CONSENT AGENDA** (Item 6 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

6. Approval of Minutes: March 7, 2024 Regular Meeting, April 4, 2024 Regular Meeting, April 12, 2024 Special Meeting.

**REGULAR AGENDA** (Items 7 through 9)

7. Approve Collection of Onsite Wastewater Treatment System Sewer Service Charges Regarding Malibu Bay Club Parcel Owners on County of Ventura Tax Rolls for Fiscal Year 2024-25.
  - A. Accept the VRSD report listing parcels at the Malibu Bay Club to be placed on the County tax rolls for collection of related sewer service charges in FY 2024-25 (Attachment 1);
  - B. Set 8:30 a.m. on June 20, 2024, as the time and means for a public hearing to be held on the VRSD report listing parcels at the Malibu Bay Club to be placed on the County property tax rolls for collection of related sewer service charges in FY 2024-25;
  - C. Approve and Adopt Proposed VRSD Resolution 24-02 to have the Malibu Bay Club onsite wastewater treatment system sewer service charges for FY 2024-25 placed on the County of Ventura tax rolls (Attachment 2) for collection following the June 20, 2024, hearing; and
  - D. Direct VRSD staff to publish the notice (Attachment 3) of the June 20, 2024, hearing in accordance with Government Code section 6066.
8. Proposed Approval and Authorization for Board Chair to Sign, Engagement Letter/Agreement for Legal Services with Nossaman LLP

Approve and Authorize Board Chair to sign, Engagement Letter / Letter Agreement for Legal Services with NOSSAMAN LLP
9. Discussion of Alternative Legal Counsel Arrangements - Potential Formation of Ad Hoc Committee  
(No written materials)

**INFORMATION ITEMS** (Items 10 through 12)

It is recommended that the Board receive and file the following:

10. Disbursement Report: April 2024
11. Investment Report: April 2024
12. Future Meetings, Seminars and Conferences
  - June 4, 2024, 8:30 a.m.- P&F Committee Meeting, District Office
  - June 6, 2024, 8:30 a.m.- Regular Board Meeting, District Office
  - June 20, 2024, 8:30 a.m.- Regular Board Meeting, District Office
  - July 2, 2024, 8:30 a.m. - P&F Committee Meeting, District Office
  - July 18, 2024, 8:30am- Regular Board Meeting, District Office
  - July 31-August 2, 2024 - California Association of Sanitation Agencies (CASA) Annual Conference, Monterey, CA

**ORAL REPORTS** (Items 13 through 16)

It is recommended that the Board receive and file the following:

13. Regulatory Compliance Report

Air Pollution Control Board (APCD) and Local Enforcement Agency (LEA) inspection for the Toland Landfill and Oxnard Landfills.
14. Committee Reports (none)
15. Board Member Comments and Future Agenda Items

Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.
16. General Manager Comments

Brief announcements and report on General Manager and VRSD workforce activities.

**ADJOURNMENT:** Adjourn to Regular Meeting to be held June 6, 2024, 8:30 a.m. at the Ventura Regional Sanitation District office.

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