

**VENTURA REGIONAL SANITATION DISTRICT**  
Minutes of the Regular Meeting of April 7, 2022  
1001 Partridge Drive, Ventura, California

IN ACCORDANCE WITH GOVERNMENT CODE §54593, AS AMENDED BY STATUTES 2021, CHAPTER 165, AND THE CALIFORNIA GOVERNOR'S EXECUTIVE ORDERS DECLARING A STATE OF EMERGENCY AS A RESULT OF THE THREAT OF THE COVID-19 VIRUS, THIS VRSD BOARD OF DIRECTORS MEETING WAS HELD VIA VIDEO CONFERENCE.

Chairperson Hernandez called the meeting to order at 8:34 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Jenny Crosswhite, City of Santa Paula  
Lynn Edmonds, City of Fillmore  
Jim Friedman, City of San Buenaventura  
Laura Hernandez, City of Port Hueneme  
Kevin Kildee, City of Camarillo  
Bert Perello, City of Oxnard  
Leon Shapiro, Special Districts  
William Weirick, City of Ojai

Absent: Ed Jones, City of Thousand Oaks

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Tina Rivera, Director of Finance; Richard Jones, Director of Operations; Regina Williams, Senior Accountant; and Juliet Rodriguez, Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by Director Kildee.
3. Consideration and Adoption of Proposed VRSD Resolution No. 22-03 Authorizing Continued Use of Teleconference Meetings in Accordance with Government Code Section 54953, Subdivision (e) (AB 361)

*It was moved by Director Perello, seconded by Director Edmonds, to adopt proposed VRSD Resolution No. 22-03 Authorizing Teleconference Meetings of the Legislative Bodies of the Ventura Regional Sanitation District for the Period of April 7, 2022 through May 7, 2022. ROLL CALL VOTE: Motion carried 8-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Kildee, Perello, Shapiro, and Weirick).*

4. Agenda Review:

*It was moved by Director Kildee, seconded by Director Perello, to approve the Agenda as presented. ROLL CALL VOTE: Motion carried 8-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Kildee, Perello, Shapiro, and Weirick)*

5. Public Comment:

None.

**CONSENT AGENDA** (Item 6 only)

6. Approval of Minutes: February 17, 2022 Regular Meeting

**REGULAR AGENDA** (Items 7 through 10)

7. Update Regarding Fiscal Year 2022-23 Water/WasteWater Contracts

Chris Theisen, General Manager, gave the report.

*It was moved by Director Kildee, seconded by Director Weirick, to receive and file the staff report. ROLL CALL VOTE: Motion carried 8-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Kildee, Perello, Shapiro, and Weirick).*

8. Update Regarding Fiscal Year 2022-23 Solid Waste Contracts

Chris Theisen, General Manager, gave the report.

*It was moved by Director Shapiro, seconded by Director Weirick, to receive and file the staff report. ROLL CALL VOTE: Motion carried 8-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Kildee, Perello, Shapiro, and Weirick).*

9. Consider and Approve Proposed Consent and Waiver of Conflict of Interest for Anrold LaRoche Mathews VanConas & Zirbel, LLP (“A to Z Law”) Representation in the Matter Involving Ventura Regional Sanitation District (“VRSD”) and Triunfo Water & Sanitation District (“TWSD”)

Chris Theisen, General Manager, gave the report. General Counsel Robert Kwong responded to the Board’s questions.

*It was moved by Director Friedman, seconded by Director Perello, approve, and authorize the General Manager to sign, the Consent and Waiver of Conflict of Interest form regarding A to Z Law’s representation of both VRSD and TWSD as presented at the Board Meeting of April 7, 2022. ROLL CALL VOTE: Motion carried 8-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Kildee, Perello, Shapiro, and Weirick).*

10. Strategic Plan Discussion

Chris Theisen, General Manager, gave the report.

*It was moved by Director Kildee, seconded by Director Friedman, to receive and file the staff presentation, approve the consolidated and prioritized lists of Strengths, Weaknesses, Opportunities, and Threats, and direct staff to proceed with preparation of a draft Strategic Plan for the Board to consider and approve at a future meeting. ROLL CALL VOTE: Motion carried 8-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Kildee, Perello, Shapiro, and Weirick).*

**INFORMATION ITEMS** (Items 11 through 14)

11. Quarterly Financial Report: None

12. Disbursement Report: February 2022

13. Investment Report: February 2022

14. Future Meetings, Seminars and Conferences

- ♦ April 21, 2022, 8:30 a.m. – VRSD Board Meeting
- ♦ May 3, 2022, 8:30 a.m. - VRSD P&F Committee Meeting
- ♦ May 5, 2022, 8:30 a.m. – VRSD Board Meeting

*It was moved by Director Kildee, seconded by Director Weirick, to receive and file all Information Items. ROLL CALL VOTE: Motion carried 8-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Kildee, Perello, Shapiro, and Weirick).*

**ORAL REPORTS** (Items 16 through 18)

15. Regulatory Compliance Report

None.

16. Committee Reports

None.

17. Board Member Comments and Future Agenda Items

Director Edmonds reported that she had recently toured the Toland Roald Landfill and thanked Mr. Theisen and Richard Jones, Director of Operations, for arranging an informative tour.

Director Perello inquired on the process for having an email forwarded to other Board Directors outside of public meetings. Chairperson Hernandez cautioned the Board on the distribution of information among Board Members outside of public meetings and the potential for Brown Act violations. Further, the Chairperson requested Board Directors to avoid sending requests to the General Manager to forward information to other Board Directors, and suggested that instead, any subject matter which a

Board Director wished the board to consider for further discussion could be brought up during Board meetings to facilitate transparency and perspective.

Chairperson Hernandez suggested that news articles relevant to District affairs could be provided in the meeting agenda packet.

18. General Manager Comments

None.

ADJOURNMENT: With no further business, the meeting was adjourned at 10:02 a.m., to a Regular Meeting to be held April 21, 2022, 8:30 a.m. via video conference.

Prepared by:

Approved:

---

Juliet Rodriguez  
Clerk of the Board

---

Laura Hernandez, Chairperson  
Ventura Regional Sanitation District