

**VENTURA REGIONAL SANITATION DISTRICT**  
Minutes of the Regular Meeting of October 15, 2020  
1001 Partridge Drive, Ventura, California

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE ORDERS DECLARING A STATE OF EMERGENCY AND THE COUNTY OF VENTURA HEALTH OFFICER'S LOCAL HEALTH EMERGENCY DECLARATION AS A RESULT OF THE THREAT OF THE COVID-19 VIRUS, THIS VRSD BOARD OF DIRECTORS MEETING WAS HELD VIA VIDEO CONFERENCE.

Chairperson Perello called the meeting to order at 8:37 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Rick Araiza, City of Santa Paula  
Al E. Fox, Special Districts  
Jim Friedman, City of San Buenaventura  
Laura Hernandez, City of Port Hueneme  
Ed Jones, City of Thousand Oaks  
Kevin Kildee, City of Camarillo  
Bert Perello, City of Oxnard  
William Weirick, City of Ojai

Absent: Mark Austin, City of Fillmore

Staff Present: Chris Theisen, General Manager; Joshua Smith, Legal Counsel; Tina Rivera, Director of Finance; Richard Jones, Interim Director of Operations; Melissa Macias, Human Resources Manager; Michael Castro, Interim Operations Manager; and Juliet Rodriguez, Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by Director Kevin Kildee.
3. Agenda Review:

Director Hernandez requested that Agenda Item 14. Committee Reports be moved before Agenda Item 8. Approval of Changes to the General Manager Performance Evaluation Policy.

Chairperson Perello requested that Agenda Item 6. Approve and Authorize the Board Chairperson to Sign Amendment No. 4 to Contract No. 17-029 with Rincon Consultants, Inc. for California Environmental Quality Act (CEQA) and Environmental Regulatory Consulting Services; and Agenda Item 7. Approval of an Amendment to the Solid Waste Disposal Contract with the City of Oxnard (VRSD Contract No. 00-024, City of Oxnard Contract No. A-5906) to Extend the Time by 90 Days be moved from the Consent Agenda to the Regular Agenda.

On the advice of Legal Counsel, Agenda changes were made by Board acclamation only as deemed appropriate.

4. Public Comment:

None.

**CONSENT AGENDA** (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: September 3, 2020 Regular Meeting

*It was moved by Director Kildee, seconded by Director Araiza, to approve the Minutes of September 3, 2020 as presented. VOTE: Araiza, Fox, Friedman, Hernandez, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.*

**REGULAR AGENDA** (Items 6 through 8 only)

6. Approve and Authorize the Board Chairperson to Sign Amendment No. 4 to Contract No. 17-029 with Rincon Consultants, Inc. for California Environmental Quality Act (CEQA) and Environmental Regulatory Consulting Services. This Agenda item was moved from the Consent Agenda to the Regular Agenda during Agenda Review.

*It was moved by Director Jones, seconded by Vice Chairperson Friedman, to approve and authorize the Board Chairperson to sign, Amendment No. 4 to VRSD Contract No. 17-029 with Rincon Consultants, Inc. to extend the contract term to June 30, 2022. VOTE: Araiza, Fox, Friedman, Hernandez, Jones, Kildee, and Perello were in favor; the motion carried 7-1 (Weirick dissented).*

Chairperson Perello voted affirmative but wanted the record to reflect that he thought this amendment symbolizes a delay.

7. Approval of an Amendment to the Solid Waste Disposal Contract with the City of Oxnard (VRSD Contract No. 00-024, City of Oxnard Contract No. A-5906) to Extend the Time by 90 Days. This Agenda item was moved from the Consent Agenda to the Regular Agenda during Agenda Review.

*It was moved by Director Kildee, seconded by Vice Chairperson Friedman, to approve and authorize the Board Chairperson to sign the Second Amendment to VRSD Contract No. 00-024 with the City of Oxnard to extend the termination date to February 12, 2021. VOTE: Araiza, Fox, Friedman, Hernandez, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.*

8. Approval of changes to the General Manager Performance Evaluation Policy

Personnel & Finance Committee Chairperson Hernandez gave the Committee report on P&F meetings of September 8 and September 22, 2020.

Board members thanked the Personnel & Finance Committee and staff for their work in revising the General Manager Performance Evaluation Policy.

*It was moved by Director Weirick, seconded by Chairperson Perello, to approve revised Policy 3.1.02, Performance Evaluation Policy, General Manager. VOTE: Araiza, Fox, Friedman, Hernandez, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.*

**INFORMATION ITEMS** (Items 9 through 12)

9. Revenue and Expense Report: August 2020
10. Disbursement Report: August 2020, September 2020
11. Investment Report: August 2020, September 2020
12. Future Meetings, Seminars and Conferences
  - ♦ Nov. 3, 2020, 8:30 a.m. – P&F Committee Meeting
  - ♦ Nov. 5, 2020, 8:30 a.m. – Regular Board Meeting
  - ♦ Nov. 11, 2020 – Veteran’s Day: District Office Closed
  - ♦ Nov. 19, 2020, 8:30 a.m. – Regular Board Meeting

*It was moved by Vice Chairperson Friedman, seconded by Director Weirick, to receive and file the Information Items. VOTE: Araiza, Fox, Friedman, Hernandez, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.*

**ORAL REPORTS** (Items 13 through 16)

13. Regulatory Compliance Report

None.
14. Committee Reports
  - ♦ Personnel & Finance Committee *This Agenda item was heard before Agenda Item No. 8 as approved during Agenda Review.*
15. Board Member Comments and Future Agenda Items

None.
16. General Manager Comments

Mr. Theisen stated that the schedule for the Toland Optimization Plan project is still that the VRSD’s hearing as the Lead Agency is scheduled to take place this calendar year and the Ventura County Board of Supervisors’ public hearing would take place next year.

ADJOURNMENT: With no further business, the meeting was adjourned at 9:31 a.m. to the next Regular meeting on November 5, 2020, via video conference.

Prepared by:

Approved:

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Juliet Rodriguez  
Clerk of the Board

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Bert Perello, Chairperson  
Ventura Regional Sanitation District