



June 18, 2020

Board of Directors
Ventura Regional Sanitation District
Ventura, California

CONSIDER, ADOPT, AND AUTHORIZE PROPOSED FISCAL YEAR 2020-2021 DISTRICT GOALS

RECOMMENDED ACTIONS

- A. Review and Receive VRSD Staff’s recommended Goals for FY2020-2021.
- B. Add, delete, or modify VRSD Staff’s recommended Goals for FY2020-2021.
- C. Approve the Goals for FY2020-2021.

FISCAL IMPACT

Staff intends to achieve a majority of the recommended Goals for FY2020-21 without using outside fiscal resources. As such, the fiscal impact to the District will be largely in the form of opportunity cost.

BACKGROUND/ANALYSIS

Historically, the Board of Directors has held an annual retreat, which has included an agenda item to establish goals for staff for the upcoming fiscal year.

This year, for various reasons, the retreat will coincide with a regular meeting of the VRSD Board.

The District was beset with several emergencies this year. Wildfires at the Bailard Landfill, the Tierra Rejada Landfill and the novel coronavirus pandemic have all taken their toll on the limited management resources that the District has available. As such, many of the FY2019-2020 Goals were not accomplished this fiscal year and will be rolled over to FY2020-2021, where appropriate.

PROPOSAL

In the sections below, the District Goals that were established in the current fiscal year are listed, followed by the District Staff-recommended goals for FY2020-2021.

Goals Established for FY2019-20

The goals listed below were approved by your Board at a meeting on May 2, 2019.

1. Continue evaluation of revenues, expenditures, and budgeting, with a long-term fiscal sustainability mindset.
2. Revise or Update the following documents and present them to the Board for approval:
 - Illness & Injury Prevention Policy
 - Memorandum of Understanding for IUOE
 - Memorandum of Understanding for SEIU
 - Independent Resolution
 - Emergency Operations Plan
 - Purchasing Resolution No. 89-13
 - Budget Guidelines
 - Public Records Act Policy
 - Personnel & Salary Ordinance
 - Board of Directors Bylaws
3. Finalize the Modification to the Ventura County Conditional Use Permit (CUP) for the Toland Road Landfill to effect the following:
 - Remove the 2027 closure date; instead remain open until filled
 - Remove the lifetime limit of 15 million tons; instead fill to the 1,435 foot elevation approved in the 1996 CUP
 - Increase the allowed daily tons from 1,500 to 2,160
 - Convert to a five day per week operation
4. Negotiate New Agreements with Contracted Waste Haulers
 - Seek an increase in minimum daily tonnage from the City of Oxnard.
 - Ensure VRSD fiscal sustainability for the next ten years.
 - Make all transfer station rates consistent.
 - Make the direct hauler rates consistent.
 - Include CPI Adjustments on all contracts.
5. Revise and present to the Board for approval the ordinance establishing solid waste disposal rates at Toland Road Landfill; include an annual CPI adjustment in all rates.
6. Implement a new financial system software
7. Implement changes to standard budget formats
8. Increase outreach to Water Wastewater customers to expand that operation

Staff-Recommended Goals for FY2020-2021

Staff submits the recommended FY2020-2021 Goals listed below for consideration by the Board.

1. Continue evaluation of revenues, expenditures, and budgeting, with a long-term fiscal sustainability mindset.
2. Revise or Update the following documents and present them to the Board for approval:
 - Illness & Injury Prevention Policy
 - Memorandum of Understanding for IUOE
 - Memorandum of Understanding for SEIU
 - Independent Resolution
 - Purchasing Resolution No. 89-13
 - Board Bylaws – Standing Committee Description & Purpose
 - Budget Guidelines
 - Public Records Act Policy
 - Personnel & Salary Ordinance
3. Finalize the Modification to the CUP for the Toland Road Landfill to effect the following:
 - Remove the 2027 closure date; instead remain open until filled
 - Remove the lifetime limit of 15 million tons; instead fill to the 1,435 foot elevation approved in the 1996 CUP and analyzed in the 1996 Final EIR
 - Remove the 1,500 ton per day limit on the tons accepted
 - Remove unneeded biosolids drying facility conditions
4. Revise and present to the Board for approval the ordinance establishing solid waste disposal rates at Toland Road Landfill; include an annual CPI adjustment in all rates.
5. Continue to Implement a new financial system software
6. Continue to Implement changes to standard budget formats
7. Continue to Increase outreach to Water Wastewater customers to expand that operation

At today's meeting, staff will provide an update the Board on the status of the FY2019-2020 Goals and provide additional information and context to the recommended goals for FY2020-2021.

This letter has been reviewed by Legal Counsel as to form.

If you should have any questions or need additional information, please contact me at (805) 658-4600 or via email at ChrisTheisen@vrsd.com.

APPROVED FOR AGENDA:



Chris Theisen - General Manager

Attachments: None