



July 18, 2019

Board of Directors
Ventura Regional Sanitation District
Ventura, California

CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) ELECTION OF SLATE OF BOARD OF DIRECTORS NOMINEES FOR FY 2019-20

RECOMMENDATION

- A. Review the candidate statements for each of the nominated candidates; and
- B. Vote on the slate of Nominees for open seats on the CASA Board of Directors FY 2019-2020; and
- C. Authorize the VRSD Chair to sign the CASA Ballot and Direct staff to mail it in.

FISCAL IMPACT

None.

This letter and the associated contract have been reviewed by Legal Counsel as to form.

If you should have any questions or need additional information, please contact me by phone at (805) 658-4642 or via email at JulietRodriguez@vrsd.com.


JULIET RODRIGUEZ, CLERK OF THE BOARD

APPROVED FOR AGENDA:


Chris Theisen, General Manager

Attachments: CASA July 2, 2019 Memorandum and Slate of Nominees

This page is intentionally blank



CALIFORNIA ASSOCIATION of SANITATION AGENCIES

1225 8th Street, Suite 595 • Sacramento, CA 95814 • TEL: (916) 446-0388 • www.casaweb.org

July 2, 2019

TO: CASA Member Agencies
FROM: Traci Minamide, President
SUBJECT: **CASA ANNUAL BUSINESS MEETING—AUGUST 22-23, 2019,
Manchester Grand Hyatt, San Diego, CA**

CASA Members,

CASA will hold its annual business meeting on August 22-23, 2019 during the Annual Conference at the Manchester Grand Hyatt in San Diego. The agenda for the meeting is as follows:

Election of the Directors for FY 2019-20

The membership will be asked to approve a slate of four nominees for the open seats on the Board of Directors. The Directors will serve three year terms. The slate was recommended by the Nominating Committee and approved by the Board of Directors. The nominees are:

- Jason Dow, General Manager, Central Marin Sanitation Agency
- Jim Herberg, General Manager, Orange County Sanitation District
- Traci Minamide, Chief Operations Officer, City of Los Angeles Sanitation
- Tony Trembley, Director, City of Camarillo/Camarillo Sanitary District

Brief biographies of the nominees are attached.

The Board consists of 13 Directors, 12 elected by the members and one Associate Director appointed by the President. If elected, the four Directors will join eight incumbents. In addition to the elected Directors, the President will appoint a new Associates Director, Brian Danley of Anchor Engineering, to a one-year term.

The election will take place by written ballot at the conference. Agency representatives attending the meeting may cast their votes up until 5:00 p.m. on Thursday, August 22, 2019.

The Board of Directors will then elect a President, Vice President and Secretary-Treasurer for one-year terms.

Approval of the Dues Resolution

The dues resolution carries forward the dues from the current year with no increases. The members will be asked to approve the dues resolution during the Annual Business Meeting.

In addition to the action items, at the conference members will receive for their information the FY 2020 Budget, approved by the Board on June 13, 2019, and the year-end FY 2019 Treasurer's Report.

During my term as your President, CASA launched a major nonflushables campaign, involving both legislation and related communications and awareness efforts. We led the coalition that successfully defeated legislation to prohibit ocean discharges (SB 332-Hertzberg) ~~TEMA#18to~~

the efforts of our membership committee, 100% of CASA agency members renewed this year and 10 new members joined us. I was also fortunate to lead the process for recruiting and selecting CASA's next Executive Director. Following an open process, the Board was pleased to select Adam Link to assume the role in January upon Bobbi Larson's retirement. Adam and Bobbi will be working together over the next several months on an organizational structure and staffing proposal to ensure that CASA continues to provide excellent service to its members.

I look forward to seeing you in San Diego to learn how we can all stay "ahead of the curve."

Nominees for the CASA Board of Directors FY 2020

Tony Trembley, Director



Tony Trembley is a long-time community leader in Camarillo. He has devoted countless hours over 30 years in serving the community as a leader in local hospitals, Camarillo Hospice, the Chamber of Commerce, Boy Scouts and youth sports. As an Eagle Scout, Tony takes seriously his obligation to help others.

As an attorney in Ventura County since 1983, Tony has provided general counsel legal assistance to many local government agencies. He is an experienced problem solver with the ability to help parties engage, resolve disputes, move projects forward and achieve results. Tony has represented many Ventura County special districts and school districts. His current longtime clients include the Pleasant Valley Recreation & Park District and the United Water Conservation District. Tony has also previously advised the Pleasant Valley and Oxnard Union High School Districts on a variety of issues. His extensive experience includes environmental, water, recreation and park, and public education issues, together with intergovernmental relations. His experience provides him with a unique perspective into making local government work better.

Tony received his undergraduate education at Trinity College, Dublin, Ireland, and the University of California, Davis. Here, he attained his B.A. in Political Science – Public Service, with highest honors. Tony also earned his J.D. from UC Davis in 1983.

Jason Dow, General Manager



Jason Dow was appointed general manager of the Central Marin Sanitation Agency (CMSA) in 2002. He began his career with CMSA in June 1993 as a University of California, Berkeley, College of Engineering intern and was then hired permanently as an engineering technician in December of 1993. Jason graduated from University of California, Berkeley in with his Bachelor of Science in civil engineering and received his Masters-of-Science in environmental engineering from San Francisco State. He is a California registered civil engineer.

Jim Herberg, General Manager



James (Jim) Herberg is the General Manager for the Orange County Sanitation District. Mr. Herberg has been with OCSD since 1995. Prior to becoming the Orange County Sanitation District's General Manager, he was the District's Director of Engineering and Assistant General Manager. Among his achievements, is the successful management of the District's \$2.7 billion capital improvement program including \$554 million in secondary treatment upgrades, which were completed in September 2012-on time and on budget.

Jim is a registered Civil Engineer in the State of California and is a board-certified Environmental Engineer by the American Academy of Environmental Engineers. He holds a Bachelor's Degree in Civil Engineering from the University of Oklahoma, and a Master's Degree in Civil Engineering from Long Beach State. He completed the Senior Executives in State and Local Government Program at Harvard University in 2002.

Traci Minamide, Chief Operations Officer



Traci is the chief operating officer for the City of Los Angeles, LA Sanitation. In this capacity, she assists the director by maintaining bureau-wide oversight of operational activities in a program that consists of three core services: wastewater collection and treatment, solids resources, and watershed protection (stormwater). Her main area of focus is in wastewater treatment, water recycling, and biosolids management where over 450 million gallons per day are collected and treated. Traci has been with the city for 25 years and has previously served with the city's Department of Water and Power and the Irvine Ranch Water District. She has served in many capacities including water planning, industrial pretreatment, environmental regulations, and wastewater treatment.

Traci holds a Bachelor of Science in civil engineering from California State Polytechnic University at Pomona and a Master of Science in environmental engineering from Loyola Marymount University. She is also a licensed professional civil engineer in the State of California and a board-certified environmental engineer.



OFFICIAL BALLOT

The voting members of the California Association of Sanitation Agencies (CASA) are requested to cast their votes on the following important action:

Board of Directors FY 2020

The Nominating Committee and the Board of Directors recommend election of the following slate of Directors to the four available Board seats:

- Tony Trembley, Director, City of Camarillo/Camarillo Sanitary District
- Jason Dow, General Manager, Central Marin Sanitation Agency
- Jim Herberg, General Manager, Orange County Sanitation District
- Traci Minamide, Chief Operations Officer, City of Los Angeles Sanitation

Please check one:

- Approve the slate of Directors
- Do not approve the slate of Directors

Please mark this Official Ballot for approval or disapproval and then print the voting agency name and your name and sign your name and date below where indicated.

In order to be counted, this original completed, signed and dated Official Ballot **must be returned to the CASA registration desk** at the Manchester Grand Hyatt **by 5:00 p.m. on Thursday, August 22, 2019. Materially incomplete or illegible ballots will not be counted.**

Date: _____

Print name of CASA Member Agency

Signature of CASA Member Agency representative

Print name of representative

This page is intentionally blank